



TERM DATES (all inclusive) This term ends officially on Saturday 2nd December.

SPRING TERM starts on Thursday 4th January 2018.

HALF TERM Monday 12th to Sunday 18th February.

TERM ENDS Wednesday 28th March.

EXAMS. We have exams booked for February 3rd and 4th – all those involved have already been notified. We shall be having more exams either just before or after the Easter holidays (dependant on the availability of the ISTD examiners) so please let us know your availability.

FEES. There has been some confusion as to when the fees should be paid - they are due to be paid by the end of the 4th week of term (Sunday 4th February) NOT half term or they will be subject to a 10% surcharge. Any fees that remain unpaid at the end of term will also incur a late payment fee. If paying CASH, please attend in person. Sue Harris will be in attendance at the Dance Studio on the 1st and 2nd Saturday of term from 10.45 to 12.45pm (6th & 13th January). Cheques can also be received at the same time. Please contact Sue if you have any queries, would like to pay in instalments or would like the bank details to pay online. (Email: nasus29harris@btinternet.com). Please may I remind you that **2 months' notice** must be given if you wish to leave classes or the whole terms fees will be due. All fee information is on the school website.

UNIFORM. Please can I remind everyone that they should come correctly dressed to each and every class. Hair must be neatly put up with the use of a brush, hairpins and hair nets. For those who do not have these, perhaps something to add to your Christmas lists!

Also, a polite reminder to our older students regarding personal hygiene. Please ensure deodorant is worn to all classes.

PUPIL CONTACT DETAILS. Please can you inform me of any change of details in order to keep my records up to date.

WEATHER PROBLEMS. In the event of bad weather conditions, classes may have to be cancelled. If this is the case it will be on local radio, the school website and Facebook. If Copleston feel the driveways are too icy, they will close the whole site.

CHRISTMAS ENTERTAINMENT. The Co-op Juniors will be performing their Christmas Spectacular 'In The Land of Oz' at Snape Maltings from 1st to 10th December. Many pupils will be taking part, so do go and enjoy what is always a wonderful show. We also have some pupils taking part in 'Jack and the Beanstalk' at the Regent Theatre, Ipswich, 16th December to 2nd January....yet more entertainment for you to enjoy.

CONTACT INFO. laura@shiptondance.co.uk 01473 858808 or 07796 006771.

This just leaves me to wish you all **A MERRY CHRISTMAS & A HAPPY NEW YEAR.**

Miss Laura.